



Local Enrolment Enquiry

Form

In order to enrol a child at Eagle Vale High School, please complete this form and return it to the school administration office. A member of staff will get back to you as soon as possible to arrange an enrolment interview.

If the child is living outside of the drawing area for Eagle Vale High, please complete the **Non-local Enrolment Enquiry Form** and return it to the school.

NOTE: Completion of this form does not indicate acceptance to enrol. You should not purchase uniform or make arrangements for your child to leave their previous school until the enrolment process has been fully completed.

Specify the reason(s) for seeking enrolment

Moved into the local area ☐ Transfer from other school ☐ Change of parenting arrangements ☐ Other ☐

SECTION A – Details of student seeking enrolment

Student Surname	<input type="text"/>	D.O.B.	<input type="text"/>
Student Given Name(s)	<input type="text"/>	Gender	<input type="text"/>
Student Residential Address	<input type="text"/>		
Current school	<input type="text"/>		
Reason for leaving	<input type="text"/>		
Length of time at current school	<input type="text"/>	Academic Year	<input type="text"/>
Country of Birth	<input type="text"/>	Language spoken at home	<input type="text"/>

Carers must provide documents outlining care arrangements to the satisfaction of the Principal.

Living with friends or relatives will not be considered a permanent change of address for enrolment purposes.

SECTION C – Subjects currently studied

Students in Years 11/12: list all current subjects	1. <input type="text"/>	4. <input type="text"/>
	2. <input type="text"/>	5. <input type="text"/>
Students in Years 9/10: list electives	3. <input type="text"/>	6. <input type="text"/>

SECTION D – Details of person completing this form

Surname	<input type="text"/>	Given Name	<input type="text"/>
Relationship to Student	<input type="text"/>		
Residential Address	<input type="text"/>		
Contact Number(s)	<input type="text"/>	Email	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

100-point Residential Address Check

Points	Document showing the full name of the child's parent	Office Use
40	1. Only one of (i.e. no additional points for additional documents) 1.1 Council rates notice 1.2 Lease agreement 1.3 Exchanged contract of sale with settlement to occur within the applicable school year	
20 each	2. Any of the following 2.1 Private rental agreement for a period of at least 6 months 2.2 Centrelink payment statement showing home address 2.3 Electoral roll statement	
15 each	3. Any of the following documents 3.1 Electricity or gas bill showing the service address* 3.2 Water bill showing the service address* 3.3 Telephone or internet bill showing the service address* 3.4 Driver's licence or government issued ID showing home address* 3.5 Home building or home contents insurance showing the service address 3.6 Motor vehicle registration or compulsory third party insurance policy showing home address 3.7 Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this.	
TOTAL POINTS		

SECTION E – OFFICE USE

☐

Local Enrolment

Request for information to
previous school

Sent

Received

Proceed to interview

Interview scheduled (date/time)

Year 7 Kylie Neale

Years 8 – 9 Donna Sarcia

Years 10 – 12 Kerrie Leon